

Sample Submission Form

Client Details				Chain of Custody Details <i>(For Office Use: Registration Details)</i>	
Company Name				CAIQTEST Pacific Unique ID	
Address				Temperature/Condition	
Contact Person				Received by	
Phone				Date/Time Received	
Email				Due Date	
Client Reference				Second Checked by	
Quote #		Order #		Reported	Invoiced
Submitter (if not client)				Additional Comments	
Submitter email					
Invoice To (if not client)					
Sample's Information					
Name of Sample				Batch No.	
Production Date				Expiration Date	
Manufacturer				Approval No.	
Place of Origin				Importer	
Quantity				Weight/Units	
<input type="checkbox"/> Initial Import			<input type="checkbox"/> Non-Initial Import		
Sample Description	Color _____ <input type="checkbox"/> Powder <input type="checkbox"/> Liquid <input type="checkbox"/> Solid				
Modes of packing	<input type="checkbox"/> Pre-Packed: <input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed <input type="checkbox"/> Bulk				
Storage Requirement	<input type="checkbox"/> Room Temperature <input type="checkbox"/> Cold Storage <input type="checkbox"/> Freeze <input type="checkbox"/> Other				
Product Categories	<input type="checkbox"/> ① <input type="checkbox"/> ② <input type="checkbox"/> ③ <input type="checkbox"/> ④ <input type="checkbox"/> ⑤ <input type="checkbox"/> ⑥ <input type="checkbox"/> ⑦ ① Infant Formula ② Milk Power ③ Liquid Milk ④ Whey Powder ⑤ Cheese ⑥ Honey ⑦ Yoghurt				



Sample Submission Details		
Test Item	Test Method	Additional Notes

Test Code							
1 <input type="checkbox"/>	Protein	27 <input type="checkbox"/>	Potassium	53 <input type="checkbox"/>	Whey Protein/ Total Protein	Package	
2 <input type="checkbox"/>	Fat	28 <input type="checkbox"/>	Phosphorus				
3 <input type="checkbox"/>	Vitamin A	29 <input type="checkbox"/>	Selenium			73 <input type="checkbox"/>	UHT Milk
4 <input type="checkbox"/>	Vitamin D3	30 <input type="checkbox"/>	Sodium	54 <input type="checkbox"/>	Urease	74 <input type="checkbox"/>	UHT cream
5 <input type="checkbox"/>	Vitamin E α-TE	31 <input type="checkbox"/>	Tin	55 <input type="checkbox"/>	Sensory (Color, Taste, Texture,Odor,Recon)	75 <input type="checkbox"/>	Milk Powder
6 <input type="checkbox"/>	Vitamin K1	32 <input type="checkbox"/>	Zinc	56 <input type="checkbox"/>	Acidity	76 <input type="checkbox"/>	Infant Formula (Non-Initial)
7 <input type="checkbox"/>	Vitamin B1 (as thiamine)	33 <input type="checkbox"/>	Ca:P Ratio	57 <input type="checkbox"/>	OPO (Fat)	77 <input type="checkbox"/>	Pasteurised Milk
8 <input type="checkbox"/>	Vitamin B2	34 <input type="checkbox"/>	Iodine	58 <input type="checkbox"/>	Non-Fat Total Milk Solids	78 <input type="checkbox"/>	Honey Suite 1
9 <input type="checkbox"/>	Vitamin B6	35 <input type="checkbox"/>	Nitrate	59 <input type="checkbox"/>	Energy		
10 <input type="checkbox"/>	Vitamin B12	36 <input type="checkbox"/>	Nitrite	60 <input type="checkbox"/>	Carbohydrate: (Protein, Fat, Ash, Moisture)		
11 <input type="checkbox"/>	Folic acid (FA)	37 <input type="checkbox"/>	Aflatoxin M1				
12 <input type="checkbox"/>	Pantothenic acid	38 <input type="checkbox"/>	Mercury			Microbiology	
13 <input type="checkbox"/>	Biotin	39 <input type="checkbox"/>	Arsenic				
14 <input type="checkbox"/>	Choline (Choline Hydroxide)	40 <input type="checkbox"/>	Chromium	61 <input type="checkbox"/>	Aerobic Plate Count (APC)		
15 <input type="checkbox"/>	Inositol	41 <input type="checkbox"/>	Fatty Acids *				
16 <input type="checkbox"/>	Taurine	42 <input type="checkbox"/>	Trans Fatty Acids*/**	62 <input type="checkbox"/>	Total Coliforms (MPN/Plate Count)		
17 <input type="checkbox"/>	L-carnitine	43 <input type="checkbox"/>	Vitamin C	63 <input type="checkbox"/>	S. aureus (P/A or Plate Count)		
18 <input type="checkbox"/>	Impurities	44 <input type="checkbox"/>	Niacin	64 <input type="checkbox"/>	E. sakazakii (MPN)		
19 <input type="checkbox"/>	Ash	45 <input type="checkbox"/>	Lutein	65 <input type="checkbox"/>	Salmonella		
20 <input type="checkbox"/>	Moisture	46 <input type="checkbox"/>	Chloride	66 <input type="checkbox"/>	L.monocytogenese (P/A)		
21 <input type="checkbox"/>	Calcium	47 <input type="checkbox"/>	Lactose	67 <input type="checkbox"/>	Bacillus cereus		
22 <input type="checkbox"/>	Copper	48 <input type="checkbox"/>	Lactose/ Total Carbohydrate Ratio	68 <input type="checkbox"/>	Yeast and Mould		
23 <input type="checkbox"/>	Iron	49 <input type="checkbox"/>	FOS (Polyfructose)	69 <input type="checkbox"/>	Total Yeast		
24 <input type="checkbox"/>	Lead	50 <input type="checkbox"/>	GOS**	70 <input type="checkbox"/>	Total Mould		
25 <input type="checkbox"/>	Magnesium	51 <input type="checkbox"/>	Nucleotide	71 <input type="checkbox"/>	Osmophillic Yeast		
26 <input type="checkbox"/>	Manganese	52 <input type="checkbox"/>	Lactoferrin	72 <input type="checkbox"/>	Total Activity/ Non Peroxide Activity (TA/ NPA)		

Note

- * For Fatty acids and Trans fatty acids please specify which results required on the test report
- ** GOS test same as Trans fatty acids please provide 50g raw material with purity and 50g base powder

Package Option

Infant Formula (Repeat Import or Non - Initial Import)	Honey Suite 1	Milk Powder	Pasteurised Milk	UHT Milk	UHT cream
Protein	Aerobic Plate Count (APC)	Protein	Aerobic Plate Count (APC)	Mercury	Commercial - Sterility
Fat	Total Coliforms	Arsenic	Total Coliforms	Lead	Lead
Vitamin A	Salmonellas	Chromium	Salmonellas	Chromium	
Vitamin D3	S. aureus	Lead	S. aureus	Arsenic	
Vitamin E α-TE	Total Yeast	Nitrate	Nitrite	Aflatoxin M1	
Vitamin K1	Total Mould	Nitrite		Commercial - Sterility	
Vitamin B1		Aerobic Plate Count (APC)			
Vitamin B2		Total Coliforms			
Vitamin B6		Salmonellas			
Vitamin B12		S. aureus			
Folic acid (FA)					
Pantothenic acid					
Biotin					
Choline (Choline Hydroxide)					
Inositol					
Taurine					
L-Carnitine					
Calcium					
Phosphorus					
Iodine					
Selenium					
Iron					
Copper					
Zinc					
Aerobic Plate Count					
Total Coliforms					
(E. Sakazaki): Stage 1					
Salmonellas					
(S. aureus): Stage 1					
Nitrate					
Nitrite					
Lead					
Aflatoxin M1					
Calcium/Phosphorus					

Sample requirements:

1. Sampling quantities to meet inspection requirements.

Infant Formula and Milk Powders: For products with retail packaging $\geq 400\text{g}$ (mL), randomly sample at least 6 retail packages. For products with retail packaging less than 400g (mL), randomly sample at least 6 units where 1 unit should be no less than 800g. (e.g. if the retail package is 200g, 4 packages are 1 unit).

Liquid Milk: For products with retail packaging $\geq 0.75\text{ L}$, randomly sample at least 4 complete packages. For products with retail packaging less than 0.75 L, randomly sample at least 8 retail packages.

Whey Power: For products with retail packaging $\geq 400\text{g}$, randomly sample at least 6 retail packages. For products with retail packaging less than 400g, randomly sample at least 6 units where 1 unit should be no less than 800g. (e.g. if the retail package is 200g, 4 packages are 1 unit).

Others (butter, cream, etc.): For products with retail packaging $\geq 400\text{ g}$, randomly sample at least 6 retail packages. For products with retail packaging less than 400g, randomly sample at least 6 units where 1 unit should be no less than 800g (e.g. if the retail package is 200g, 4 packages are 1 unit).

* If any microbiological test involved, please send an extra individual packaging sample.

(For Five points microbiology test please send five individual packaging samples.)

2. **Guarantee the sample is the same batch with customs clearance.**

Terms and Conditions:

1. The customer is responsible for the accuracy of sample information when submitting samples for testing at CAIQTEST(Pacific). CAIQTEST(Pacific) are only responsible for the testing results as they relate to the samples received.

2. If no test method is selected, the laboratory will choose the default testing for the sample type received. CAIQTEST(Pacific) will not make interpretations or offer opinions on test results. Any comment made against a test result is for reference only. CAIQTEST(Pacific) takes no responsibility for questions arising due to comments against test results.

3. CAIQTEST(Pacific) complies with relevant laws and regulations. The laboratory will ensure the impartiality, accuracy and authenticity of the test results. All client information and testing data will be kept strictly confidential. Details of Quotations and testing applications will not be disclosed to any third party without written permission, except where required by law, judicial or administrative regulatory requirements.

4. If there are any changes to the testing or the time frame of contracted work, either the "Application for Amendment" (where changes are requested by the client) or the "Executive Deviation Record" (where CAIQTEST(Pacific) makes changes) will be filled out and must be mutually agreed on.

5. If there are any objections or queries relating to the test results they must be received within 15 days from receipt of the Test Report. Where objections or queries are received outside the 15 days period they will be deemed as no objection. If changes to the test report must be made due to error on CAIQTEST(Pacific)'s part, the laboratory will cover the cost of re-issue. If the need to change the test report is the result of client error or request, the client shall submit an "Application for Amendment" and wait for approval from CAIQTEST(Pacific) for the change. The client will be responsible for fees and charges incurred in changing the test report. If a report is changed and re-issued, the original must be returned.

6. Test reports cannot be used for advertising purposes, court evidence, arbitration or other relevant activities unless approval from CAIQTEST(Pacific) has been given.

7. Reports cannot be modified by clients after issue. If modifications are required which do not violate the relevant provisions, the client must fill in the "Report Change Request" form. The change request form must be received within 60 days of the report issue date, and if the change is accepted, the client is responsible for paying any incurred cost. After 60 days CAIQTEST(Pacific) will not accept requests to modify reports.

8. If inaccuracy in the test report is the result of fault or negligence on the part of CAIQTEST(Pacific) and causes direct economic losses, CAIQTEST(Pacific) will provide compensation, where compensation does not exceed twice the cost of detection. Where indirect economic losses, mental damage, unforeseen losses and third parties' losses occur, CAIQTEST(Pacific) will not assume liability.

9. CAIQTEST(Pacific) will not take responsibility or provide compensation for damage to the integrity of the test sample or loss/damage to the report resulting from Force Majeure, natural disasters, national laws/policies or administrative enforcement action.

10. The Application Agreement and Quotation will take effect immediately upon signing of this form by the client or their authorized representative. Invalidation for any reason of any individual provision does not affect the validity of the other provisions laid out in this Agreement.

Signature of Applicant:

Application Date: